ASSET MANAGEMENT

**1. Purpose**

To ensure efficient, effective, and responsible management of university-owned IT assets.

To maintain accountability and transparency in managing IT resources.

To support sustainable practices and ensure compliance with legal, regulatory, and university standards.

**2. Scope**

This policy applies to all IT assets, including hardware, software, and digital resources owned or managed by the university.

It covers all university departments, faculty, staff, and students who access or use university IT assets

**3. Asset Types**

* Computers
* Server Switch
* CCTV
* Routers
* Network switch

1. **ASSET NAME :** Computers

**OWNER :** Head of the Department

**ROLE :**  Educational Resource Access

**RISK :**  Unauthorized access to sensitive data by employees or external agents can lead to data leaks or misuse of asset information**.**

**MITIGATION :** Limit access based on job roles and monitor user activity. Implement identity verification measures like biometric authentication and routinely update access controls as roles change.

1. **ASSET NAME :** Server Switch

**OWNER :** Head of the Department

**ROLE :** Network Traffic Management

**RISK** : Loss of power to server switches can bring the entire network down, interrupting operations and potentially causing data loss.

**MITIGATION** : Use Uninterruptible Power Supplies (UPS) to provide backup power, and consider redundant power sources or generators for critical switches.